

Bainbridge Island Rowing
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING – September 24, 2025



Location: SPRC/Boathouse and via Zoom

Board Members Present: Oscar Aitchison Tirman, Jennifer Ames-Karreman, Sheelagh Carleton, Kim Dalan, Ben Drury, Brandon Fleet, Kayla Holbeck, Kathy Kalstrup, Kris Kutchera, Eric Ludwig, Drew Marlar, Lisa Mudgett, Paige Murphy, Gabriela Pinto, Scott Roesch

Absent: Andrew Block, John Foy

Quorum: Yes (15/17)

Others Present: Walker Hauptman, Amanda Pekasky

Proceedings:

Meeting was called to order at 7:17 PM by Kathy.

Call to order / Quorum – Kathy

Secretary sought approvals from the Board:

Board Action – Kayla

- Approve Agenda & Seek Additions

MOTION to approve the Agenda as presented.

Moved by Jennifer / 2nd by Drew.

Discussion: none

Vote: Motion passed unanimously.

- Approve Board Meeting Minutes

MOTION to approve August 27, 2025, Board Meeting Minutes as presented.

Moved by Drew / 2nd by Jennifer.

Discussion: none

Abstentions: Sheelagh Carleton, Brandon Fleet, Paige Murphy, Gabriela Pinto, Scott Roesch

Vote: Motion carries.

Lender Meeting

- Oct 10 meeting confirmed with lenders to share BIR updates and FY26 financial outlook.
 - Board participants to attend prep session before lender meeting.

Getting to Year End

- Annual planning will focus on high-level outcomes rather than detailed task tracking, using the provided template for structure.

- A month-by-month BOD engagement calendar will be distributed for review.
- BOD Ops leads will submit area goal updates by October 15.

Safety Incident Reporting Discussion - Ben/Drew

- All incidents with potential insurance implications will now be reported to US Rowing
 - Coaches will receive updated incident reporting guidance at their next meeting.

Motion to approve Walker as the submitter to US Rowing for incidents that may result in liability claims.

Moved by Drew. 2nd by Sheelagh.

All in favor.

- Ben will update the Safety Policy to reflect these reporting changes and present it at the October Board meeting for approval

Development Update

- The “Dream Big” 25th Anniversary campaign will move forward with a \$250K fundraising goal.
 - Paige will invite Junior rowers to volunteer
- Stan Pocock Legacy Day was a great success, Development team will share out speeches and event takeaways to inform future planning.

Operations Reports

- Lawn agreement update
 - BIR decided not to pursue being the agent of the lawn, that will remain with the City
 - Recommendation to tell potential clients that to guarantee the lawn for piece of mind around an event, they should secure the lawn from the city.
- Fall engagement remains strong across programs, with notable novice participation and continued focus on retention and athlete progression.

Motion to adjourn the September 2025 Board Meeting.

Moved by Drew. 2nd by Eric.

All in favor. Meeting adjourned at 9:08 pm.

Minutes Submitted by Kayla Holbeck, BIR Secretary.

-END-