

**Bainbridge Island Rowing
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING –
August 28, 2024**



Location: SPRC/Boathouse and Zoom Video conference

Board Members Present: Jennifer Ames-Karreman, Andrew Block, Celia Clark, Kim Dalan, Ben Drury, John Foy, Brandon Fleet, Gracie Payne, Kris Kutchera, Kathy Kalstrup, Stacey Nordgren, Gabriela Pinto, Joanie Ransom, Scott Roesch

Absent: Jill Bamburg, Sheelagh Carleton

Quorum: Yes (14 /16)

Others Present: Bruce Beall, Amanda Pekasky, Walker Hauptman, Bennett Hay

Meeting was called to order at 7:15 PM by Kathy K.

TOPICS OF DISCUSSION:

- **The Agenda was reviewed and approved.**
- **Introduction of Board Members to Walker**
 - Introductions and welcomes between **Walker Hauptman** and board members.
 - **First impressions from Walker:**
 - Planning for a meeting re: Adult Program planned for September 10th
 - Addressing coaching needs
- **Amanda P. and Walker H. - Report to the Board**
 - Programs, business, venue, and learning how to support the development team
 - 2024 Program happenings for the fall season:
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 - Piloting of the Recreational Junior Team is going to roll out this fall (Tues., Thursdays, Saturdays) - co-ed response from 5 youths so far
 - Kim D. did an amazing job organizing the Bill Richards Regatta - an incredibly successful team effort.
 - Business Development Overview is given in the following categories:
 - Brown Bear
 - Volunteerism
 - Marketing and Communications
 - Budget
 - Venue Rentals
 - Projections for 2024 are landing greater than budgeted.
 - Push for Holiday time rentals

- In the research and analysis phase from the last/first year of event data - to determine fair and reasonable pricing.
- **Eagle Scout Project - Bennett Hay**
 - Bennett presented his work plan to replace the harbor-side PVC oar racks. Bennett would like to replace it with an aluminum oar rack.
 - The rack is designed to be broken down and taken to regattas.
 - Bennett is in the process of raising funds for the building of the racks (a former Eagle Scout has given the best bid for the welding)
 - He needs to meet Eagle Scout requirements regarding the financing documentation.
 - Bruce has been working with Bennett for several months and is happy with his design.
 - Timeline for Bennett's completion - October 20, 2024.
 - The total cost is \$2,830.08. We are seeking \$900 - \$1,000 from the BIR Board. Rotary Club Youth Grants is also considering a grant.
 - Action: The board will commit to funding at least \$900 to Bennett so that he can move forward with the project; reach out to the fabricator and get the project moving forward to meet his timeline.

Development Report - Jennifer Ames-Karreman

● **Scholarship update**

- See Attachment: BIR Scholarships Update
- October 2024 BOD meeting: We plan to present the updated budget and reflect some of this thinking about satisfying scholarships going forward. We do not have an official policy on meeting scholarship requests. BIR aims to meet all of the needs, and yet we need to consider the reality of the budget implications and BIR's ability to pay for this.

● **Development update, including donor reception**

- Appreciation from Jennifer for Gabriela P. and Amanda P. for how the event went.
- Appreciation for Mike K.; they were impressed with the organization and cleanliness of the boat bay.
- Appreciation for the alumni coaches who were here this summer.

● **Corporate sponsorship update**

- Gabi reported on the progress of the Corporate scholarship and the work she asked the board to undertake.
- 2 challenges: 1. brand new program, so education is needed to gain buy-in; 2. donor fatigue and competition from all the on-island non-profits and numerous asks of the business owners.

● **City Dock Improvement - Kathy**

- Kyle LeBrock has been working with the city to advance the conversation regarding the installation of a low-profile dock—as was promised when the COBI dock was replaced. A human-powered craft dock (low profile).
- Action: The Board is grateful for any work that Kyle L. can do on the club's behalf. There is broad agreement that COBI is financially responsible for making this right.

MOTIONS:

Motion to create Bill Booth Boathouse Maintenance Reserve Fund: to rename our Capital Reserve the Bill Booth Boathouse Maintenance Reserve Fund to set aside funds for the maintenance of the Stan Pocock Rowing Center. Monies for this fund will come from donations, operating budget surpluses, excess revenues from venue rentals, and other sources that may be identified in the future. Monies may be withdrawn from this Fund only upon a specific motion of the board approved by a simple majority.

Moved by Kris K. / 2nd by Kathy K.

Discussion: Kris explains the purpose of a reserve fund for major purchases. Jill and Jennifer have talked about it and the plan is not to begin raising funds for this. Seed capital is the \$5,000 in the current capital reserve funds. The motion to simply rename an existing fund under current rules.

Vote: All in favor. Motion carried.

MOTION to adjourn the Regular Meeting.

Moved by Kathy K. 2nd by Celia C.

Vote: Motion passed. Meeting adjourned at 9:10 pm.

Note: No Executive Session was convened during this August 2024 board meeting.

Minutes Submitted by Stacey Nordgren, BIR Secretary.

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