

FINAL

**Bainbridge Island Rowing  
BOARD OF DIRECTORS MEETING  
MINUTES OF THE MEETING – May 22, 2024**



Location: SPRC/Boathouse and Zoom Video conference

**Board Members Present:** Jill Bamburg, Andrew Block, Sheelagh Carleton, Kim Dalan, Ben Drury, Brandon Fleet, John Foy, Kathy Kalstrup (via Zoom), Kris Kutchera, Stacey Nordgren, Gracie Payne, Gabriela Pinto, Joanie Ransom

**Absent:** Jennifer Ames-Karreman, Celia Clark, Scott Roesch

**Quorum: Yes (13/16)**

**Others Present:** Lindsay Browning

**Proceedings:**

Meeting was called to order at 7:20 PM by Jill B.

Members “went around the room” with personal updates including: winning gold at regionals, orcas, Liam B. is thriving coxing the girls team, watching young rowers grow up, youth regionals, showing off to new rowers, teammates having reached out wondering where you are, Portland scrimmage, finally getting out on the water, working through health challenges, recovering from terrible weather, Opening Day racing after consistent practicing, Masters looking out for the Juniors.

**MOTION to approve the meeting agenda made by Secretary, Stacey Nordgren.**

2<sup>nd</sup> by Gabriela P.

Vote: Motion passed unanimously.

Secretary sought approval of past minutes:

**MOTION to approve April 24, 2024, Board Meeting Minutes as submitted.**

Moved by Andrew B. 2<sup>nd</sup> by Brandon F.

Vote: Motion passed unanimously. Kris K. abstaining (not present at previous meeting).

**Update on Junior Regionals - Gracie Payne**

- After Regionals results the Boys are sending three 4+'s and Girls sending 1 boat to NATIONALS.
- Thanks and praise was shared after Regionals for the regatta kitchen and how well organized the entire food system was, as well as for how the chaperones managed the entire weekend.
- BIR had more entries than any other club at Regionals. Coaches did a great job of enabling all of our rowers to row more than one race. Parents were impressed by Coaches' efforts to include all rowers.

**Safety – Ben Drury**

- Ben feels like it has been an active safety month, and that his #1 action is now to form the Safety Committee as soon as possible.
- PFDs: Gracie P. is a role model and wears hers. Thank you, Gracie!

- Ben led a review of the incident report and what occurred on the water during the flipping of the Optimus Prime at an Adult team practice. Coach Grant's detailed summary was included in the CR. Grant's takeaway is to coach people on how to handle a wake coming toward you, and since the incident he has begun to practice this with his rowers.
  - This debrief will lead to a policy check and revisions if necessary.
  - Source of the wake? There was a small boat going fast in the area.
  - Questions: flip tests with singles are performed, but not so with 4s, 8s, etc. Are there ways to push out the information?
  - Reminded during this incident that the Kippy Liddle bag was useful, but we need a system to check and stock these.
- Trip, falls, slips - related to cox communication/commands for lifting, moving, rolling into water. Also an issue is the deteriorating landscaping fabric near the curb - this is a complicated location; and Ben is in touch with COBI for solutions.
- Note that launch maintenance is a safety issue.

Kathy K. left the meeting.

### **President's Report – Jill Bamburg**

- Year of the Volunteer - Thank you to Sheelagh C. for saying "yes" to spearheading Community Engagement and Scholarships..
- Promissory Note to lenders - we are in default of not paying back our lenders at this time. However we have just prepared a new 7 year Promissory Note, which is going out to lenders for their signatures.
- Bookkeeping and Treasurer transition:
  - Kurt and Melanie had a conversation with Penni about separating with her for her accounting services. The transition is moving forward.
  - Scott R., who has agreed to become the *interim* Treasurer, is working with Kurt and Melanie to assume the Treasurer duties and roles.
- Review Strategic Plan check up with respect for Q1 and Q2. Jill B. reviewed the check up document that was distributed in the CR. Highlights are:
  - Coxswain training - there has been progress including meetings, mentoring, and training classes offered by Addie Taylor.
  - Build and execute a "one-club" policy - this is perceived as being worked on and is now part of our culture.
  - Informal development of individual rowing goals - this seems to be happening
  - Improve regular communication with adult rowers - well underway.
  - Equipment planning - we are still in need of the Equipment Committee to help build a plan. To engage Bruce Beall, Brandon F. plans to begin right after Jr. Nationals.
  - Facilities - The main hold-over item is the completion of the Facility Punch List, which is prioritized and will be done so again based on cost. The work in the stairwell and larger electrical items are nearing completion.
  - Safe Sport - much progress has been made.
  - Development - the biggest advancement is that Gabriela P. has joined the Major Gifts team! There is movement on initiation of a Maintenance Fund. We are in need of grant writing support.
  - Venue Rentals - the Friday night conflict remains an issue. ~\$16,000 in lost business is worth finding a resolution.
  - Marketing materials are beautiful (distributed in monthly CR to the Board).

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- Lindsay B. reports that as of today venue rentals are at 93.3% of GOAL.

**Development – Gabriela P.**

- Corporate Sponsorship Program - we are changing our approach and seeking corporate sponsorships outside of events only; moving toward an annual events model for sponsorship. Lindsay is working on a benefits packet that explains levels of donations and what we have to offer donors at various levels of giving.
  - Gabriela has volunteered to assist Jennifer but calls on all Board Members to help find sponsors for BIR - reach out to your local businesses and help muster community sponsorship. She will support us as we go out and make asks.
  - We should use the Chamber of Commerce list as a baseline for local businesses to ask for donations.

In closing, appreciations were expressed by each member for something they are grateful for.

**MOTION to adjourn the Regular Meeting and move to Executive Session.**

Moved by Andrew B. 2<sup>nd</sup> by Ben D.

Vote: Motion passed unanimously. Meeting adjourned to Executive Session at 8:34 pm.

Minutes Submitted by Stacey Nordgren, BIR Secretary.

-END-