

Bainbridge Island Rowing Board of Directors Meeting Minutes 03/24/21, 7:00 PM



Location: Video Conference

Board Members

Present: Jennifer Ames-Karreman, Jill Bamburg, Celia Clark, Julia Czesla, Grant Dull, Melanie Edenholm, Sue Entress, Brandon Fleet, John Foy, Rob Hershberg, Kris Kutchera, Anthony Oddo, Tim Verharen, Faith Watson, Luke Watson, Beth Wheeler

Absent: Kurt Frost, Bruce Beall

Quorum: Yes (16/17)

Others present: none

Proceedings

Meeting was called to order at 7:03 PM PST by President, Kris Kutchera

Welcome and Introductions

Agenda

- **MOTION** by Jill Bamburg to approve March 24, 2021 Agenda. Seconded by Sue Entress, all approved.

Minutes

- **MOTION** by Kris Kutchera to approve the February 24, 2021 Board Meeting Minutes and the March 3, 2021 Annual Member Meeting Minutes. Seconded by Julia Czesla, all approved.

Election of Officers, Appointment of Member at Large

- **MOTION** by Jill Bamburg to nominate Kris Kutchera, President. Seconded by John Foy, all approved.
- **MOTION** by Kris Kutchera to nominate John Foy, Vice President. Seconded by Celia Clark, all approved.
- **MOTION** by Brandon Fleet to nominate Kurt Frost, Treasurer. Seconded by Faith Watson, all approved.
- **MOTION** by Faith Watson to nominate Beth Wheeler, Secretary. Seconded by Rob Hershberg, all approved.
- Appointment by Kris Kutchera, President of Rob Hershberg, Board Member at Large.

Confirm other roles

- **Development Committee** - Jennifer Ames-Karreman & Julia Czesla, co-chairs
- **Communications Committee** - Sue Entress
- **Assistant Treasurer** - Melanie Edenholtm
- **Junior Representative** - Luke Watson
- **Juniors Program Board Liaison** - Faith Watson
- **Masters Program Board Liaison** - Celia Clark
- **Safety Committee - Vice President** - John Foy
- **Operations Committee** - John Foy
- **Equipment Committee** - Brandon Fleet
- **Facility Maintenance Committee** - Rob Hershberg
- **Facility Rentals** - Grant Dull
- **Government Relations** - Grant Dull

Additional volunteers needed:

- BIR SafeSport Policy - originally developed as guidelines for Juniors overnight travel policies; SafeSport is a US Rowing designation; the BIR policies around these issues need to be updated, refined, expanded.
- Communications Newsletter - need volunteer(s) to take the lead in coordination with Sue. Ideally would include volunteers from an array of BIR's membership; Jill Bamburg suggested Heidi Johnston.
- Development - discussed separately below.

Remembrances

- Inquiry into use of the Boathouse by the family of one of the BHS students recently lost in a tragic accident spurred Board efforts to determine feasibility of such an event within a very short timeframe. It was deemed possible, with occupancy, COBI and Covid-related restrictions. The family ultimately chose a different venue. Grant Dull and John Foy were able to produce the necessary documents and guidelines. Additional review would be expected should this arise in the future, noting that the Board does not intend to offer the common space to outside users at this time.
- At the team level, Faith Watson noted donations and gift baskets gathered by the Junior Girls families for the family of Hannah Wachsman, who rowed novice in Fall 2020. Luke Watson spoke about the efforts by families of the Junior Boys -- collecting donations and gift cards -- to express condolences to the family of Hazel Kleiner, whose brother Holden rowed prior to the pandemic.
- Rob Hershberg suggested a note of condolences to the families; possibly designate a seat in a boat.
- Mention of the efforts by the Juniors teams to support the families will be made in an upcoming BIR newsletter. Additional support by BIR members may be directed to the various non-profits suggested by the families of all three girls; these organizations will also be noted in the newsletter.

<Luke Watson departed the meeting>

Development

- Kris Kutchera began discussion with observation that, per BIR's Strategic Plan, the club is moving into the Post-COVID Stabilization period. As such, this is a critical time to reactivate programs such as Learn to Row (LTR); to re-engage with the community and refocus on fundraising efforts. To enable nimble decision-making towards all these efforts, the Board will continue to encourage decisions to be made at the committee level with only strategic, high-level issues coming to the Board for action.
- Board Giving has been a critical component of BIR's fund raising efforts in the past, with board donations totalling \$500K (approximately 25% of total fund raising). BIR Goal is for 100% Board Giving, with Board members donating "an amount that is meaningful to you."
- Emphasized essential role of Board members as ambassadors for BIR; to actively build community by being welcoming and inclusive.
- Jennifer and Julia presented the Development Plan for the next phase. Priorities presented graphically in pyramid form, with Communications at the base, supporting Major Gifts, Alumni(ae) and Events. Work over the last 18 months has been focussed on prioritizing people and/or organizations that can translate to donations of more than \$20K. To date, funding of \$2.3MM for the Rowing Center has been raised between 2016-21, leaving \$1.1MM still needed. Current thinking allocates the \$1.1MM into the following categories: Major gifts of \$600K, Events \$250K, Grants \$50K, Public Campaign \$200K.
- Events planned include a Summer Social at the Boathouse, marking 20 years of BIR and completion of the first phases of the Rowing Center. Dream Big Annual Auction is in planning stages for November, also at the Boathouse. (All events will have COVID contingencies).
- Jill remarked on the potential synergy between LTR events and fund raising; the importance of getting Junior parents out on the water. Julia noted a grant application to Bainbridge Community Foundation just completed addressing this very need, with membership rates down 50%. Critical importance of rebuilding the LTR programs as a cornerstone of BIR. This grant would include scholarship funds; a part time social media coordinator; programs for both Juniors and Masters possibly extending into the fall.
- Sue noted sufficient coaching staff will be a pressing issue for an ambitious LTR program.
- Kick-off Development Meeting is Tuesday 3/30 at 11:30 at the Boathouse. More info at that time on the roles open to Board Members. Board members welcome to attend.

Facility Rental/Use

- Grant led a discussion on an initial set of guidelines for non-BIR use of the Boathouse, reiterating he must -- due to insurance concerns -- be informed of any such use. Maximum occupancy is 49 (no exit stairs); Waterfront Park, including adjacent lawn, is permitted by COBI; no restroom or kitchen facilities; no access to lower level; Covid protocols must be followed. The facility is not being marketed at this time, nor outside usage encouraged. Grant will, however, be tracking outside inquiries for planning purposes. Rotary, a BIR donor, will be using the space for a five-hour period on 4/6; following guidelines and Covid protocols, and in coordination with Jennifer and Grant.

Bank Signature Card Resolution

- **MOTION** by Kris Kutchera to approve updated bank signatories. Seconded by Grant Dull, all approved.

Waivers

- John Foy is working on an effort to streamline BIR waivers. Further updates next month.

Questions about the Consolidated Report

- Jill confirmed with Grant that the case referenced in his report -- related to Bainbridge's Shoreline Master Program -- is indeed being heard by the US Supreme Court.

MOTION by John Foy to Adjourn. Seconded by Faith Watson, all approved. Meeting adjourned at 8:48 PM PST.

Next Meeting: April 28

Minutes submitted by Secretary, Beth Wheeler



Development Plan

2021

Get out of Comfort Zone

Changing Lives

PASSION

THE PEOPLE

Guiding life

Guiding Light

Belonging

Involved

Protection

Dependable

Community

Trust

Safety

Nature

Fitness

Play

Bad Ass

Push Myself

Keeps boats from danger & off the rocks

Met everyone I know

Water

Camaraderie

Fun

Dedication

Enthusiasm

Mental break

Feel great

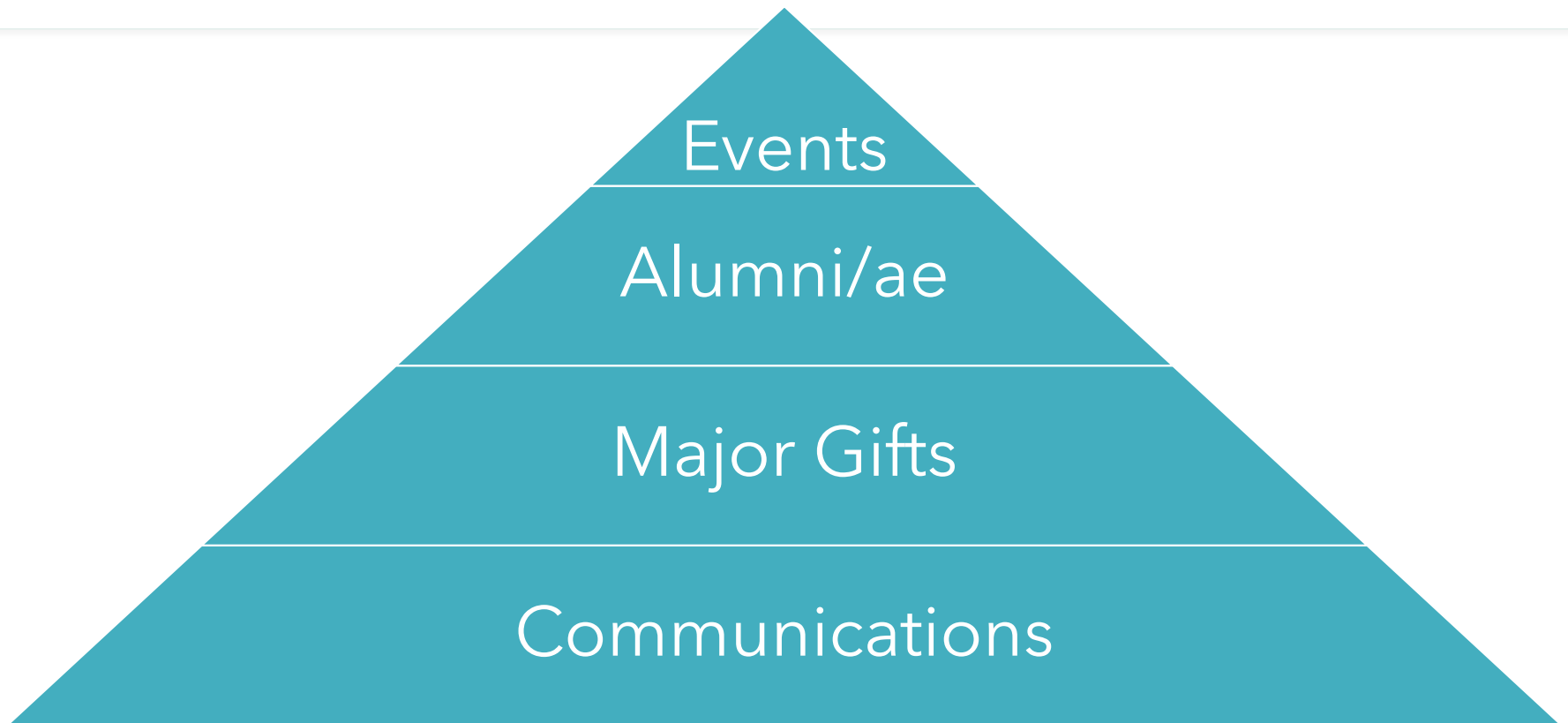
Boathouse is a Lighthouse

Great people to
Work with

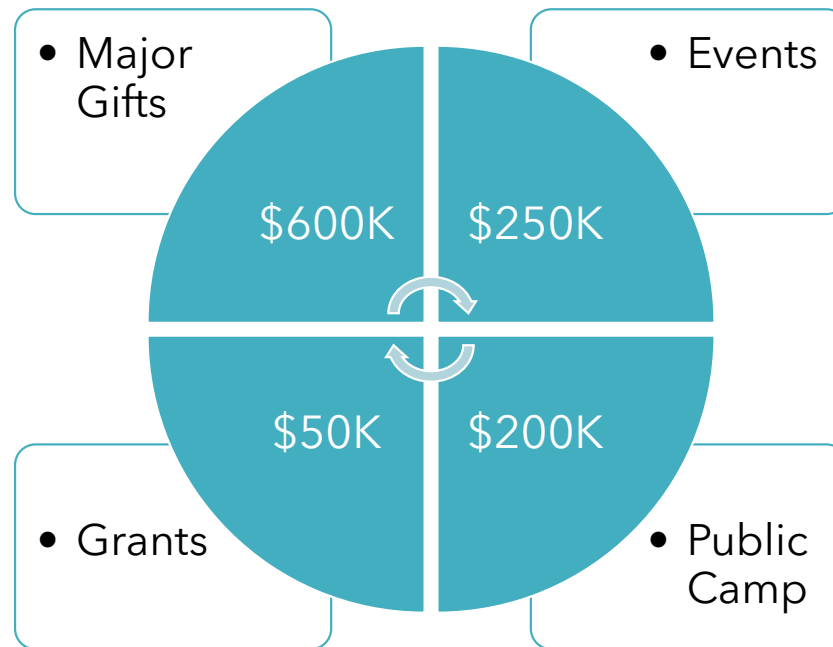
How has rowing changed your life?



Development Priorities

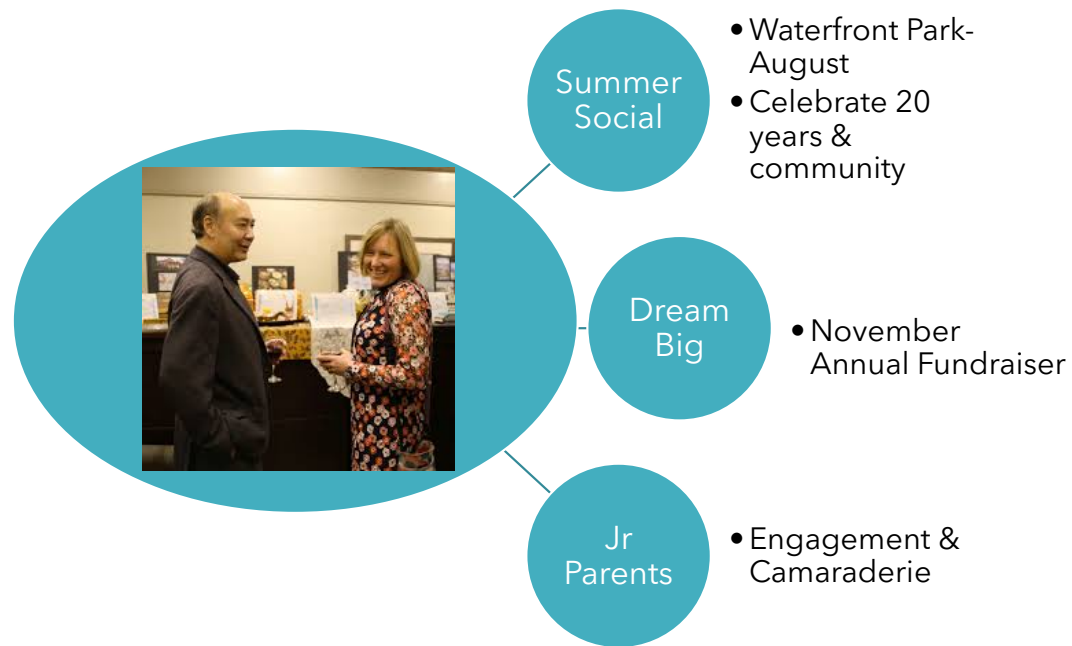


Development - Sources of Funding for RC Completion



*Raised \$2.3 M 2016-2021

Engagement Events



BOD Ambassadors

- Learning about Development
- Engage in development kick off mtg next week
- Toolkit development
- Invite people you know to events
- Spread the word

Toolkit - SPLRC costs to complete building

(discussion only) (add conference room & offices to the list)

| Construction Item | Cost |
|-------------------------------------|---------------------------------------|
| Multi-purpose room HVAC system | \$83,534 |
| Multi-purpose room lighting | \$10,878 |
| West side exit stairs | \$ 9,355 |
| Multi-purpose room drywall | \$17,718 |
| Multi-purpose room wiring & devices | \$ 8,562 |
| Bamboo flooring | \$29,731 |
| Wheelchair lift | \$49,611 |
| Decking | \$82,943 |
| Appliances | \$15,238 |
| Upper floor restrooms | \$138,331 |
| General conditions Kitchen, Offices | \$765,772 |
| Meeting Room, Hallway | (supervision & admin of construction) |
| Furniture | \$23,000 |