

Bainbridge Island Rowing Board of Directors Meeting Minutes 11/18/2020, 8:00 PM



Location: Video Conference

Board Members

Present: Jennifer Ames-Karreman, Jill Bamburg, Rob Bloom, Julia Czesla, Tim Dore, Sue Entress, John Foy, Kurt Frost, Rob Hershberg, Kris Kutchera, Anthony Oddo, Sommer Vincent

Absent: Celia Clark, Grant Dull, Kayla Musser, Faith Watson

Quorum: Yes (12/16)

Others present: Bruce Beall

Proceedings

Meeting was called to order at 8:03 PM by Secretary, Kris Kutchera. (meeting delayed due to power outage)

Minutes

- **MOTION** by Kris Kutchera to approve the October 28, 2020 Board Meeting Minutes. Seconded by Kurt Frost, all approved.

Implications of new COVID Restrictions

- Sue Entress provided an overview of the BIR implications of the new 11/16 Washington State COVID restrictions.
- Originally planned for a 2-week delay to 11/30 for winter conditioning due to work required for occupancy of the upper level of the boathouse. Announcement of additional State COVID restrictions further complicates the plan through 12/14 and potentially beyond:
 - Indoor training not allowed
 - Outdoor training: pods of 5+coach with masks at all times. A coach may oversee multiple pods but they need to be spaced far apart.
 - Hyla Middle School has generously allowed us to use their tents for junior conditioning 3 - 6pm/M-F
 - Planning two sections for junior winter conditioning: 11/30 – 12/18, 1/4 - TBD
 - Plan for masters winter conditioning is in work
- **MOTION** by Kris Kutchera to update BIR COVID-19 protocol to reflect latest State Travel Advisory: 'Athletes may not participate in BIR activities for 14 days following out-of-state travel, or for 7 days followed by a negative COVID-19 test.' Seconded by Kurt Frost, all approved.

- People will be asked to consider family travel plans before registering for winter conditioning.
- Travel question will be added to daily health screenings.

Development

- Jennifer Ames-Karreman proposed hiring a nonprofit fundraising consultant, Brittany Kirk. Scope of work includes reviewing and advising on fundraising plans, process, and people with consulting/coaching throughout the engagement.
- Kurt Frost confirmed that we have budget to cover the work.
- **MOTION** by Jennifer Ames-Karreman to approve up to \$3,000 for a Fundraising Assessment. Seconded by John Foy, all approved.

Strategic Planning

- Jill Bamburg presented the framework for the updated BIR Strategic Plan.
- The plan is divided into 3 stages which account for COVID-19 constraints and recovery.
- It is aligned with the 5-year budget forecast, which assumes a conservative scenario with business under current COVID restrictions through the end of 2021 and completion of the rowing center and return to growth in 2024.
- Reviewed plan through focus groups (juniors, junior parents, masters, coaches) and incorporated input.
- **ACTION:** Read the draft plan and bring your questions for discussion in the December 9 Board meeting. **All**

Key Card Access

- Kris Kutchera provided an overview of the initial plan for key card access to the rowing center.

Rowing Center

- John Foy is moving forward with work associated with the Temporary Certificate of Occupancy for use of the upper level of the Rowing Center for workouts under the assumption that someday the pandemic situation will improve.
- The Operations Committee will draft a policy requiring approval prior to any changes to Rowing Center systems or structures and noted that all electrical work must be done by a licensed electrician.

Meeting adjourned without executive session at 9:15 PM.

Special Meeting: Wednesday, December 9, Video conference to discuss the BIR Strategic Plan and 2021 Slate of Directors draft

Minutes submitted by Secretary, Kris Kutchera