

Bainbridge Island Rowing Board of Directors Meeting Minutes 8/26/2020, 7:00 PM



Location: Video Conference

Board Members

Present: Jennifer Ames-Karreman, Jill Bamburg, Rob Bloom, Celia Clark, Julia Czesla, Tim Dore, Grant Dull, John Foy, Kurt Frost, Rob Hershberg, Kris Kutchera, Kayla Musser, Anthony Oddo, Sommer Vincent,

Absent: Sue Entress, Faith Watson

Quorum present: Yes (14/16)

Others present: Ann Livengood, Maggie Smith, Chelsea Vessenes

Others absent: Bruce Beall

Proceedings

Meeting was called to order at 7:02 PM by Vice President, John Foy.

Agenda

- Agenda was revised. **MOTION** by Jennifer Ames-Karreman to approve the revised agenda. Seconded by Celia Clark, all approved.

Minutes

- **MOTION** by Jill Bamburg to approve the July 22, 2020 Board Meeting Minutes. Seconded by Jennifer Ames-Karreman, all approved.

Roles & Responsibilities

- Jill Bamburg identified the need to find resources to assist with Sue Entress's workload.
- John Foy, Kris Kutchera and Grant Dull offered to take on additional responsibilities.
- **ACTION:** Look for opportunities to take additional or higher level of responsibility to spread the work more evenly. **All Board members**

Juniors

- Kayla Musser provided an update on the juniors.
- Captains and coaches defining the fall season.
- Juniors are striving for strong mental and physical states to balance the changes ahead. People are optimistic about the fall.

Director of Rowing - Fall Rowing

- Chelsea Vessenes represented Bruce Beall outlining the fall junior season.
- The juniors had a great time in our summer rowing program in single shells and they are grateful and excited about rowing this fall. Rowing and water polo are the only sports being offered so far. The social benefits are enormous given remote learning for the foreseeable future.
- Juniors program has been redesigned with staggered pods of 5 boys at the boathouse Tuesday and Thursday afternoons and girls at the boathouse Monday and Wednesday afternoons. The pods will work out offsite on alternate days and compete on the water on Fridays.
- Participation is limited to 50 kids based on the number of single shells and coaches. Hopefully, cuts will not be required. Registration forms went out today.
- Kris Kutchera is leading the COVID-19 protocols and working with coaches to ensure the program meets requirements.

<Rob Bloom joined>

Masters

- Celia Clark provided an update on the masters program.
- Masters summer program with singles was a big success. People are liking sculling and singles and may want to continue singles rowing after COVID. Taking registrations for Flight 4.
- Decision-making and communication about masters programs needs to be improved to provide timely, accurate and consistent information. Coordinators are an important part of the process.
- **ACTION:** Copy Celia on communication about masters programs. **All**
- Consider resuming monthly coaches meetings and invite Celia.

COVID Protocols

- Kris Kutchera provided an update on implementing COVID protocols.
- Given the social nature of our programs, physical distancing is a challenging habit to establish.
- Performing audits of juniors and masters sessions and working with coaches on a model to ensure COVID requirements are met.
- Working with John Foy, Tracy Sublett and Kurt Frost to streamline registration process.
- Consider a large banner reminding people to social distance, wear masks and sanitize hands. **ACTION:** Send Anneke Karreman's social campaign material for youth to Kris for use in promoting messages. **Jennifer Ames-Karreman**

<Chelsea Vessenes departed, Maggie Smith and Ann Livengood arrived>

Development

- Maggie Smith and Ann Livengood presented plans for input on donor recognition and celebrating the legacy of Stan Pocock and BIR.
- Reviewed concepts and diagrams for a history wall, screen with rotating displays, coaches' door, donor medals and systems to add to the displays over time.
- Ideas were very well received. Thank you!
- Rob Bloom provided an update on the Dream Big virtual event, which is 44 days away. Lots of work has been done, lots left to do.
- **ACTION:** Identify donations of big ticket auction items such as vacation rentals, boat rides, experiences, etc. **All**
- Will contact the Board for items to add to the Wet Bar auction item.
- All 4 raffle baskets are done. Thanks, Celia!

Strategic Planning

- Jill Bamburg provided an overview of the BIR Strategic Planning Process, which kicked off this month.
- 13 people are meeting every 2 weeks, with smaller teams meeting alternate weeks. Broader focus groups will be brought in next. Target completion: year end.
- Building on the 2015/6 – 2020 Strategic Plan, which was very good.
- Segmenting new plan into three time periods: 2020 (COVID), 2021 (Stabilization), 2022 (Resume Growth). Exact timing TBD.
- Once plan is complete, work will be turned over to groups to execute the plan.

Questions about the Consolidated Report

- Tim Dore reviewed some open items on Phase 2a rowing center construction. Tim will remain involved through year end.
- Thanks to Rob Hershberg for coordinating the mounting of the Quinault. Beautiful!
- Coaches and rowers should be entering the boathouse through the lower entrance. **ACTION:** Post signage. **Rob Hershberg.**
- Doors will be rekeyed to a single key next week. **ACTION:** Determine distribution of keys and fobs. **Executive Committee**
- **ACTION:** Determine process to address building issues. **Executive Committee.**

<Kurt Frost joined>

Financials

- Kurt Frost provided an update on the financials.
- Remaining costs for Phase 2a: \$7K Receivable with Clark Construction, \$12K flooring, plus member loans.

Meeting adjourned without executive session at 8:43 PM.

**Next Meeting: Wednesday, September 23, Video conference
Board Reports will be due September 20.**

Minutes submitted by Secretary, Kris Kutchera