

Bainbridge Island Rowing Board of Directors Meeting Minutes 7/22/2020, 7:00 PM



Location: Video Conference

Board Members

Present: Jennifer Ames-Karreman, Jill Bamburg, Rob Bloom, Celia Clark, Julia Czesla, Tim Dore, Sue Entress, John Foy, Kurt Frost, Rob Hershberg, Kris Kutchera, Kayla Musser, Anthony Oddo, Faith Watson

Absent: Sommer Vincent

Quorum present: Yes (14/15)

Others present: Bruce Beall, Marc Stewart

Proceedings

Meeting was called to order at 7:07 PM by President, Sue Entress.

Agenda

- Agenda was reviewed. **MOTION** by Jennifer Ames-Karreman to approve the agenda. Seconded by Celia Clark, all approved.

Minutes

- **MOTION** by Jill Bamburg to approve the June 24, 2020 Board Meeting Minutes. Seconded by Anthony Oddo, all approved.

Board Transitions

- Sue Entress will remain as Board President a bit longer given everything going on.
- Meloni Courtway is taking a leave of absence from the Board. Grant Dull will be invited to join the board as a member at large to complete Meloni's term through the 2021 election.
- Jill Bamburg will lead the strategic planning process, which will build on the previous strategic plan and clarify strategic direction, roles and responsibilities and consideration of an Executive Director role. Progress will be presented at the August Board meeting.

Juniors

- Kayla Musser provided an update on the juniors.
- Summer crew started for juniors. While people miss the team aspect, they are grateful to be on the water.
- Captains and coaches will meet on Monday to discuss the fall season.

Financials

- Kurt Frost provided an update on the financials.
- Cash forecast – projecting \$34K cash on hand at yearend, which is close to the PPP amount.
- Removed watercraft insurance from 4s and 8s to save money. Considering adding them to our property insurance if it is not cost-prohibitive.

Safety in Singles

- Bruce Beall, John Foy, Marc Stewart presented recommendations from Safety Committee for safety in singles for Board input. **ACTION:** Update recommendations next week. **John Foy**
- Safety Policies and Procedures will be updated further before presenting to the Board for approval.

Development

- Rob Bloom provided an update on Dream Big planning.
- The theme is “Finish Strong”, which has multiple meanings (finish this year strong despite a lot of adapting, finished phase 2a of the rowing center, BIR’s 20th anniversary, and a common message from our coxes)
- Save the Date post card for the October 10 event is going out next week.
- The Dream Big event will be virtual with small house parties and live and silent auction items.
- **ACTION for all Board Members:**
 - Identify artists to be featured and donate a piece of work for the auction.
 - Identify services and experiences for live auctions valued at \$1,000 or more.
 - Start talking with friends and relatives about joining us for the event.
- Given the economic conditions, we will not solicit donations from small businesses this year.
- Looking for a match grant.
- Funding focus: pay back loans due in June, continue to fund completion of rowing center, sustain operations.
- Hosted a successful tour of the BIMA summer camp today.

Return to Rowing

- John Foy and Bruce Beall provided an overview on the rowing programs.
- Given that we are still in Phase 2 of reopening Washington, will continue with 5-rower pods.
- Masters will continue with 3-week flights.
- 23 juniors have signed up for summer program. Groups of 5 alternating on-water and on-land practices Monday/Wednesday and Tuesday/Thursday.
- Plan to adapt program for the fall based on school schedule.
- Karen Mattock joined the Return to Rowing team and is helping with oversight of COVID procedures.

- Anthony Oddo is documenting COVID-specific erging procedures. Indoor rowing is acceptable with social distancing of 12 feet.

Rowing Center Construction

- Tim Dore provided an update on rowing center construction.
- 2 windows on the south side will be installed tomorrow, and several other outstanding items remain.
- Once windows are complete and the Quinault is hung, we can request the certificate of occupancy for upstairs from the building inspector for winter training.

Rowing Center Maintenance

- Rob Hershberg provided an update on rowing center maintenance.
- Keyless entry is delayed due to parts on backorder. Plan to change all locks to a single key.
- Will need to find someone to do landscaping, which is a requirement for the final certificate of occupancy.
- Need to work with Tracy to put things on maintenance schedule.

Meeting adjourned without executive session at 9:26 PM.

**Next Meeting: Wednesday, August 26, Video conference
Board Reports will be due August 23.**

Minutes submitted by Secretary, Kris Kutchera